STATE OF MARYLAND
DEPARTMENT OF ASSESSMENTS AND TAXATION
PERSONAL PROPERTY DIVISION
301 West Preston Street, Room 801
Baltimore, MD 21201-2395
www.dat.maryland.gov • SDAT.PersProp@Maryland.gov
(410) 767-1170 • (888) 246-5941 within Maryland

ANNUAL REPORT AND PERSONAL PROPERTY RETURN OF SOLE PROPRIETORSHIPS AND GENERAL PARTNERSHIPS AS OF JANUARY 1st DUE APRIL 15th

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Form AT3-5	1
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Date Received by Department

CHECK IF THIS IS A	CHANGE
OF MAILING ADDRES	SS

MRS 1-800-735-2258 TT/VOICE

OWNER'S NAME, TRADING AS NAME, AND MAILING ADDRESS:

MD DEPARTMENT ID NUMBER This form can be filed online. Click here to access the MD EGov site. **PART A** Provide your federal employer ID # (if none, provide social security number of owner). (from IRS Schedule C or Form 1065). Provide your federal principal business code # IMPORTANT: List exact location of all personal property reported on this return including county, town, and street address. (PO Boxes are not acceptable.) This assures proper distribution of assessments. If property is located in two or more locations, please attach additional copies of Part B and include the street address for each location (PO Boxes are not acceptable). (STREET NUMBER & NAME) (CITY & ZIP CODE) (COUNTY) (INCORPORATED TOWN) Check if this location has changed from the prior year return. State your nature of business or profession: Date began: Total gross sales or amount of business transacted during the prior year. \$ _ If the business has sales in Maryland and does not report any personal property, in remarks below explain how the business is conducted without personal property. If the business is using the personal property of another business, provide the name and address of that business. Only sole proprietors complete questions 6a and 6b. 6a. Is this location the principal residence of the business owner?_ (Yes or No) 6b. Is the total original cost of all the property, including inventory and excluding licensed vehicles, less than \$10,000? If you answer yes to both 6a and 6b, your property is exempt. Skip to signature line on page 2. State the opening and closing dates of your fiscal year. _ Do you have any fully depreciated property or property expensed under IRS rules? _ (Yes or No) included such property on this return? Property leased by your business. See Instructions for Part A, 9. 10. Has the business disposed of assets during the prior year? _____ If yes, supply a schedule of disposition by year of acquisition and manner of disposal. (Yes or No) year of acquisition and manner of disposal. REMARKS

PART B

(STREET NUMBER & NAME)

Name and Address of Preparer

(CITY & ZIP CODE)

(COUNTY)

(INCORPORATED TOWN)

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① Furniture, fixtures, office equipment, tools, machinery, equipment NOT used in manufacturing or research and development. See Instruction ①. Failure to provide the required detail will result in the reported property being assessed at 10% rate of depreciation per annum.

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